

AGENDA FOR YOUTH CABINET



Contact: Kelly Barnett
Direct Line: 0161 253 5134
E-mail: kelly.barnett@bury.gov.uk
Web Site: www.bury.gov.uk

To: All Members of Youth Cabinet

Councillors : M Hayes, C Morris, L Dean, S Donnelly,
G Marsden, L McBriar, L Smith and M Smith

Dear Member/Colleague

Youth Cabinet

You are invited to attend a meeting of the Youth Cabinet which will be held as follows:-

Date:	Thursday, 16 June 2022
Place:	Town Hall Bury
Time:	5.00 pm
Briefing Facilities:	If Opposition Members and Co-opted Members require briefing on any particular item on the Agenda, the appropriate Director/Senior Officer originating the related report should be contacted.
Notes:	

AGENDA

YC.1 APOLOGIES FOR ABSENCE

YC.2 DECLARATIONS OF INTEREST

Councillor Members of the Youth Cabinet are asked whether they have any interest in any item on the agenda and if so, to formally declare that interest.

YC.3 MINUTES OF PREVIOUS MEETING *(Pages 3 - 4)*

The Minutes of the last meeting held on 21 April 2022 are attached.

YC.4 MATTERS ARISING

YC.5 TERMS OF REFERENCE *(Pages 5 - 12)*

An updated terms of reference of the Youth Cabinet to be discussed/ approved.

YC.6 REGIONAL/ GREATER MANCHESTER UPDATE

YC.7 CIRCLES OF INFLUENCE 2022

YC.8 JUBILEE FEEDBACK

YC.9 THE BIG DEBATE - SHOULD FEE PAYING SCHOOLS BE ABOLISHED?

Minutes of: YOUTH CABINET

Date of Meeting: 21 April 2022

Present: Councillors P Cropper and J Rydeheard

Youth Members: Georgia (Chair), Areeba, Adam, Barkley, Zac, Daisy, Courtney, Daniel, Maddy, Jasmine, Lilly, Phoebe, Oliver

Also in attendance: Heather Walton – Youth Service, Adele Crowshaw – Youth Service, Kelly Barnett – Democratic Services

Apologies for Absence: Councillor M Hayes and Councillor S Butler

APOLOGIES

Apologies for absence are noted above.

DECLARATIONS OF INTEREST

There were no declarations of interest made at the meeting.

MINUTES OF PREVIOUS MEETING

The minutes of the previous meeting held on the 2 February 2022 were agreed and signed by the Chair.

Matters Arising from the minutes:

Eco Update - Heather reported that 16 Councillors gifted money for the green roofed bus stops from their discretionary grant fund. A total of £3421.91 was raised. Maddy had e-mailed Transport for Greater Manchester (TGM) to request permission for the project and is awaiting a response. The costing for the project is not yet know. A discussion took place around the location of the green roofed bus stop, suggestions were given as to a bus stop outside the Town Hall or outside The Rock.

UKYP Election - Heather Walton highlighted that there were 9303 votes cast for the UKYP election. The turn out for this election had been the highest turn out to date, at 46.5%. Heather explained how hard the young people had worked to prepare for the election.

It was agreed:

1. To thank Councillors for their contributions to the green roofed bus stop project.

WHITEFIELD ENVIRONMENT FORUM

This item was withdrawn from the agenda.

DEPUTY YOUTH MAYOR ELECTIONS

The Youth Members held an election for the Deputy Youth Mayor.

Oliver, Areeba, Daisy and Daniel gave a speech on why they feel that they should be elected as the Deputy Youth Mayor.

The Youth Members took part in a vote.

It was agreed:

1. Daniel Lewis be elected as the Deputy Youth Mayor.

REGIONAL UPDATE

There were no regional updates.

Phoebe updated the Youth Members on a mini protest that will take place on 5th May at one of the polling stations in Bury, to raise awareness around voting at 16 years old.

CIRCLES OF INFLUENCE 2022

A discussion took place regarding the Circles of Influence Event 2022. It was suggested that the event should take place in the first week of July.

The Youth Members decided that there should be 6 circles at the event and the topics will be transport, education, health, violence, the environment and social. The Youth Members worked in group, discussing each circle and gave ideas of what they would like to be discussed at the event.

THE BIG DEBATE - SHOULD SMOKING BE OUTLAWED IN UK

All Youth Cabinet Members took part in the debate.

A vote was held, and it was agreed by a majority vote that smoking should be outlawed in the UK.

It was agreed:

1. The next debate would be around abolishing fee-paying schools.

**Georgia
Chair**

(Note: The meeting started at 5.00 pm and ended at 7.00 pm)

Youth Cabinet: Terms of Reference for the youth members

Background

The Youth Cabinet ensure that young people of Bury are given a voice on any issue that affects them and as laid out in The UN Convention on the Rights of the Child in Article 12 (Respect for the views of the child): "When adults are making decisions that affect children, children have the right to say what they think should happen and have their opinions taken into account".

Positive for Youth was published in Feb 2012. This document highlights the statutory obligation for Local Authorities to have young people involved in influencing decisions, having a pivotal role in the offer of high quality services.

The Children's Trust is committed to a culture of participation, so that listening and responding to children and young people becomes an integral part of everyday practice.

Who are the youth members of the Bury Youth Cabinet?

The youth representatives in the Youth Cabinet include the three members of Youth Parliament. All the young people have expressed a willingness and commitment to be involved in Youth Cabinet's activities in representing the voice of young people in Bury. Some of the young people represent their school or student councils or specific groups e.g. Children in Care Council, Young Carers, Streetwise. All young people are aged between 11 and 25 years, and live or study in Bury.

What does the Youth Cabinet do?

Their role is to represent young people's interests, views and concerns at meetings and events with councillors and representatives from the Bury Children's Trust Board. As well as this, they work on projects which aim to improve situations and solve problems that affect young people

The Youth Cabinet acts as a voice for the views and opinions of young people across Bury. It does this by:

- Identifying what young people think about various issues, what they feel is important and what they would like to see done.
- Informing young people of the different services, groups and opportunities available to them.
- Involving young people in decisions that affect them and in the development of services and activities that exist for them
- Influencing others to encourage them to listen to young people and respond to their needs and wishes.
- Campaigning on important issues to try to bring about change or improvements for the benefit of young people.
- Promoting positive images of young people and highlighting the contribution they make to the community.

- Supporting young people to be happy, healthy and safe and help them to achieve their full potential and have fun.

Principles

Youth Cabinet members have the responsibility to uphold the following ethos and principles:

- Bury Youth Cabinet does not represent any party political view.
- The members have a duty towards the young people they represent.
- Every young person has the right to have his/her view heard and listened to by Youth Cabinet.
- Youth members should respect and listen to the views of others, challenging discrimination and promoting equal opportunities.
- Bury Youth Cabinet is a safe zone where young people feel free to be able to express their own opinions.

Expectations

- It is important that Youth Cabinet members take their role and duty seriously when representing the Youth Cabinet.
- They must attend cabinet meetings and support as many other meetings and events as possible.
- They must maintain contact with other Youth Cabinet members and the Youth Participation Worker via Youth Cabinet Facebook and responding to emails, texts, telephone calls and letters.

Roles within Youth Cabinet

- Chair and Deputy Chair: Annual elections are carried out to decide upon these roles. The Chair is in control of the meeting, facilitating discussions, enabling all young people and adults to have an opportunity to give their view. The Chair ensures that all agenda items are fully discussed, keeping an eye on time constraints, with the Chair remaining impartial in all round table discussions.
- UK Youth Member of Parliament and Deputies: Borough wide elections take place every second year where the UK Youth MP and 2 Deputies are chosen. The Youth MP and Deputies are the link between Youthforia, the North West Youth Forum and the Youth Cabinet. This representation ensures that Bury are fully informed about campaigns, activities and events across the region for the promotion of positive change to improve the life experiences of young people.
- Leadership Committee: Membership is made up of the Chair, UKYMP and Deputies and approximately 5 other young people who are interested and committed in taking a leading role. Meetings take place in between the Youth Cabinet dates and focus on agenda items, specific projects and consultations and overall plans for the Youth Cabinet.
- Young people representing specific groups, namely; School / Student Councils, youth organisations, Children in Care Council, Young Carers,

Youth Disability Group. The expectation would be that these young people would be the communication link between the group they represent and the Youth Cabinet.

Youth Cabinet: 2013-2014 Specific role, purpose and responsibilities

This was agreed by Youth Cabinet on 17 April 2013 and reviewed by the Leadership Committee on 15 May 2013

What is the purpose of the Youth Cabinet?

- To discuss issues and put forward young people's views to councillors.
- To be used as a consultation forum on decisions affecting young people.
- To create a network for young people to voice and share their ideas.
- To campaign - making Bury better.
- To address issues, debate and take action e.g. The Walking Rainbow.
- To provide a voice for young people, improve representation and a new perspective on ideas.
- Improving lives of young people.
- To have a relationship with the Children's Trust Board
- To have wide representation of young people across Bury, including all schools and youth organisations

What is the role of the young person participating?

- To campaign
- Get involved
- To decide on practical solutions for change
- To tackle issues
- To feedback discussions and ideas to other organisations, including school and student councils
- To be involved in consultations
- To contribute ideas and use their own voice
- To represent others' views
- To have a relationship with the Children's Trust
- To have one or more young people dedicated to specific areas of work / projects

Who should decide on what is discussed and how it should run?

- The Chair
- Members of Youth Cabinet
- Leadership/ planning committee.
- Young people who are very committed to Youth Cabinet

What should happen in the meetings?

- Discussions and debates.
- Organising events

- Promotions
- Training for young people

Other ideas...

- Link with other Youth Cabinets from other areas
- Have a yearly social event
- Debating teams
- Have a Youth Cabinet bank account – apply for funding
- Fund raising
- Link with Township Forum young people

Bury Council – Youth Cabinet terms of reference – DRAFT 28.04.2022

What does the Youth Cabinet do?

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- Supporting young people to be happy, healthy and safe and help them to achieve their full potential and have fun.

Membership

Voting Membership of the Youth Cabinet is open to any young person who meets the following criteria;

- Is aged between 19-25 and
- Has a local connection to the Borough which could comprise of one of more of the following:
 - The young person lives in the Borough,
 - The young person schools in the Borough,
 - The young person works in the Borough, or
 - The young person attends a youth group or project in the Borough

OR

- Is a member of Youth Parliament.

Voting membership is granted indefinitely until such time as the above criteria no longer apply to the individual, and has no restrictions on the number of individuals it is granted to.

In addition to the above, indefinite Non-Voting Membership is granted to the following to enable access to the resources made available to the Youth Cabinet by the Council, to support the Youth Cabinet in the undertaking of their work and administration, and to ensure a working relationship between the Youth Cabinet and UK Youth Parliament.

- Children's Services staff
- Any other co-opted member

Non-Voting Membership is also open to the following, in the interest of the Youth Cabinet remaining politically neutral, but informed of political work within the Borough;

- Elected Members X9

Roles

- The Youth Mayor (Chairperson)
- Deputy Youth Mayor (Deputy Chairperson)

The Youth Mayor will be elected on the first Youth Cabinet meeting of the municipal year and will Chair the Youth Cabinet Committee and be a co-opted member of the Children and Young People's Scrutiny Committee. The Youth Mayor will be in term for 12 months. The Deputy Youth Mayor will automatically take the role of the Youth Mayor once their term has finished.

Any Voting Member of the Youth Cabinet may put themselves forward as a candidate for any of the roles noted.

Voting

All items put to a vote before the Youth Cabinet will be decided upon by a show of hands for those Voting Members 'For' the item, and those 'Against' the item, and Abstainers.

The process of electing Voting Members to roles within the Youth Cabinet will be undertaken via a secret ballot with a Council Officer with responsibility for children and young people acting as the 'Returning Officer' for votes cast, announcing those duly elected to the roles upon counting the ballot papers.

Where the outcome of any vote is hung, whereby there is not a clear result, a second vote may be held following additional representation or debate. Should the result remain unchanged the Chairperson may, at their discretion, allow the matter to be resolved via a 'best of three' 'Rock, Paper, Scissors' challenge undertaken for one 'For' voter, and one 'Against' voter.

For elections to Youth Cabinet roles where there is not a clear result, the same process as outlined above will take place with each contesting candidate for the role participating in the 'best of three' 'Rock, Paper, Scissor's challenge.

Expectations

- It is important that Youth Cabinet members take their role and duty seriously when representing the Youth Cabinet.
- They must attend cabinet meetings and support as many other meetings and events as possible.

- They must maintain contact with other Youth Cabinet members and the Youth Participation Worker via Youth Cabinet Facebook and responding to emails, texts, telephone calls and letters.

Quorum

For a Youth Cabinet meeting to be quorate, a minimum of 4 Youth Cabinet Members must be present. In addition to this each meeting, in order to be quorate, must be supported by three Councillor members.

Where the Chairperson and Vice Chairperson are unavailable to attend, but the meeting would otherwise be quorate, a Voting Member of the Youth Cabinet may be elected as a substitute for this meeting only, and must step down at the end of the meeting.

Agenda items, minutes and meeting papers

All agenda items will be forwarded to the Council Officer in Democratic Services by the close of business seven working days prior to the next scheduled meeting. The agenda, with attached meeting papers, will be distributed at least five working days prior to the next scheduled meeting.

The minutes of the Youth Cabinet will be prepared by the Officer in Democratic Services and forwarded to the Council Officer in the Youth Service by no later than five working days following each meeting. The minutes of the meeting are published on Bury Council's website.

Frequency of Meetings

There will be 6 Youth Cabinet meetings scheduled for each municipal year.

Additional meetings may be called in support of Youth Cabinet projects, and must be arranged at least 10 working days in advance of the proposed meeting date.

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